

Draft Minutes
Town of Vermont Board Meeting
August 12, 2019
7:00 P.M.
Town Hall: 4017 County Road JJ

Members in Attendance: Karen Carlock, Scott Moe, John Hallick, Alex McKenzie, Doug Meier

1. Call to order and certification of notice posting

The meeting was called to order at 7:30 and Katie certified that the meeting had been noticed as required.

2. Approval of agenda

John made a motion to approve the agenda with item 14 being moved up in agenda. Alex seconded and the motion carried 5-0.

3. Approval of July minutes

Karen moved to approve the July minutes with the addition of who was in attendance and vote counts going forward, John seconded and motion carried 5-0.

4. Chairman's report and acknowledgments

The chair has nothing to report this evening.

5. Citizens' Input

Michael provided an update on the Cardinal Hickory Creek project. The overall community response was significant and Michael hopes that their efforts will result in the project being denied.

6. Treasurer's report

34,037.12 deposits, incl transportation aid, 15% installment of shared revenue.

Savings balance \$156,886.70

Checking balance \$15,716.40

LGIP General \$249,788.91

LGIP Reserve \$153,149.40

Doug made a motion to approve the treasurer's report, seconded by Alex, motion carried 5-0

7. Clerk's report

Clerk attended training in July in Green Bay and found it very educational.

Doug motions to approve the clerk's report, seconded by Alex, motion carries 5-0

8. Payment of bills

Doug motions to pay the bills, seconded by John, motion carried 5-0

9. Patrolman's Report

Gravel has been added on Old Indian Trail, Jack will ask them to chip seal over that, so that it widens the shoulders.

District 1 EMS: Scott reports they are hoping to get new ambulance by September. The 28 foot rig is still running pretty well. The bill for the new ambulance will likely come in during 2020 and should be in the budget.

MHFD had to replace sleeves on one of the diesel engines. The department hired a new EMS person, had one guy leave.

10. Conditional Use Permit for Tyrol Properties LLC for Haunted Tour and Christmas Village

Doug reports that the planning commission recommends a 2 year CUP with a meeting after one year, addressing concerns with parking, road traffic, public safety, alcohol. We will let Tyrol police the closing at midnight.

Conditions were read one by one, with discussion on number of employees being limited to 75 employees. The board recommends removal of that limit, as more employees may be needed for safety.

On item 7 and 8, no sound should exceed 77 dB at the property boundaries for Haunted Tour and Christmas village.

Under Item 21 add an Operations Review in Nov 2019. For Item 22 the cost of a traffic study will be shared by town and Tyrol if one is requested by the town.

Criteria 1 The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, comfort or general welfare.

Doug motioned to approve criteria 1, John seconded, passed 5-0

Criteria 2 The uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by establishment, maintenance or operation of the conditional use.

John motioned to approve criteria 2, Alex seconded, passed 5-0

Criteria 3 That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

Scott motioned to approve criteria 3, Alex seconded, passed 5-0

Criteria 4 . That adequate utilities, access roads, drainage and other necessary site improvements have been or are being made.

Doug motioned to approve criteria 4, John seconded, passed 5-0

Criteria 5 Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

John motioned to approve criteria 5, Scott seconded, passed 5-0

Criteria 6 That the conditional use shall conform to all applicable regulations of the district in which it is located.

Doug motioned to approve criteria 6, John seconded, passed 5-0

Criteria 7 That the conditional use is consistent with the adopted town and county comprehensive plans.

Doug motioned to approve criteria 7, Alex seconded, passed 5-0

Criteria 8 If the conditional use is located in a Farmland Preservation Zoning district, the town and zoning committee must also address the findings described in s.10.220(1).

The Board determined that the condition for Criteria 8 was not applicable

The CUP for Tyrol Basin met all criteria and is approved.

11. Response to Dane County Zoning regarding Cowan Building envelope

The Cowan building envelope is smaller than usual. The envelope is based on road setbacks and proximity to a wetland. We are approving a building envelope of 30x100.

Karen made a motion acknowledging the 30x 100 envelope 11406, Doug seconded, motion carried 5-0

12. Renewable Energy Plan

The Renewable Energy Committee gave an update on the two year plan for encouraging renewable energy in the town.

13. Budget Update including Accrual Items and Reserve

Becca went through the reserve balance: This is the first year we have really had to dip into the reserve balance.

Katie provided numbers for the budget vs actual for the year to date. The town is overbudget in several subcategories, but not in broader categories.

We may want to increase the reserve amount for the International Truck and perhaps talk to the International dealer about the optimal resale cycle.

The board should plan to account for additional cost of culverts next year as well as possibly an overlay of Moe Road. Jack raised an issue regarding the arm mower and that he is not able to get all that he would like to get done with our current allotment for the rental. Town of Brigham has one that can be mounted on the back of a tractor. Jack mentioned this as something for the board to consider in the future. The board discussed that the arm mower would be an additional cost and would not replace the rental.

14. Equipment Inventory:

The board reviewed an equipment inventory that had been put together by Jack. The goal is to understand what equipment we have and where it is stored in order to determine whether there is a need for additional space. Several items are being stored in the Forshaug Barn and Mazomanie. We should get sizes added to the inventory list. We take up two 10x20 bays at the Forshaug barn and in Mazo a 10x12 area, we co-own the blacktop roller with Mazomanie.

15. Garage Addition

Continued discussion from previous month about where and how we could build additional storage space. No action is being taken at this time.

16. Initial discussion shared boundary agreements

Current conditions suggest Black Earth isn't planning to expand south. The Department of Administration is the approving body. We will work on a template for the cooperative boundary agreement.

17. Employer Update Resolution: Wisconsin Public Employers Group Health Program

Alex motioned to continue the town relationship with the Wisconsin Public Employers Group Health program. John seconded the motion, motion carried 5-0

18. Agenda Items for September Meeting

2020 budget

Cooperative boundary agreement

19. Adjournment

John motioned to adjourn, Alex seconded, motion carried 5-0, adjourned at 9:05